

Lowcountry Shrimp Festival Vendor Application

Saturday, May 5th, 2012 from 11:00am – 5:00pm

Please complete all parts of this form to apply for a booth at the 2012 Lowcountry Shrimp Festival.

Terms and Conditions:

- No Refunds / No Rain Date
- Vendors retain all profits from their booths.
- Booths are rented on a first come, first serve basis. We reserve the right to limit the number of vendors in a particular category (i.e. jewelry). All vendor items must be handcrafted.
- No food vendor applications will be accepted.
- Booth space is 10' x 10'. Vendors are responsible for providing their own tables, tent, and other supplies.
- \$75.00 fee for single space for applications received before April 1st. \$100 for applications received after April 1 deadline.
- Electrical access is an additional \$25.00 fee and is very limited. Vendors are responsible for bringing their own extension cords and electrical access will be provided on first come, first serve basis.
- The Vendor Coordinator may choose to deny a vendor based on appropriateness of products and duplication of vendors.
- Setup begins at 7:00 am on the day of the event. Selection of booth space is on first come, first serve basis that morning. Items should be unloaded and vehicles moved out of the area as quickly as possible. All vehicles **MUST** be moved out of the area by **10:00 am – No Exceptions**. There are many activities underway that morning and your help in assuring that your vehicle is not blocking traffic into the landing is greatly appreciated.
- Participants are responsible for the set-up and clean-up of their booths.
- Participants cannot impair other booths (i.e. sign or display blockage).
- Vendors will not be allowed to move booth locations once a booth has been assigned – No Exceptions.

Cancellation Policy: Any Vendor who is not paid in full by April 1st will lose their deposit and their space will be released. If a vendor cancels, they will forfeit their deposit.

Name: _____ Business Name: _____

SC Retail License # _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Home # _____ Mobile # _____ Email: _____

Brief Description of Product(s): _____

Product Category: Fine Art Handmade Jewelry Artist Crafts Clothing
 Wood Works Other

I am a return vendor from last year's Lowcountry Shrimp Festival: Yes No

Booth Space \$75 x _____ = \$ _____

Electrical Access (if needed) \$25 x _____ = \$ _____

Late Fee (after April 1st) \$25 x _____ = \$ _____

Total Enclosed (Check made payable to ARA) = \$ _____

I have read and understand the terms and conditions above and have included a check for the above amounts.

Vendor's Signature: _____ Date: _____

Application Checklist:

1. Print and Complete all portions of this application including signature.
2. Mail with a check or money order made payable to Archibald Rutledge Academy to:

Lowcountry Shrimp Festival
Vendor Applications
1011 Old Cemetery Road
McClellanville, SC 29458

Internal Use Only
Amount: _____ Check # _____
Rcvd on: _____ By: _____
Approved Y N
Notification Sent Y N

For further information or questions, please contact:

April Zorn by email at azorn@tds.net or telephone at (843)412-2028

Archibald Rutledge Academy by email at rutledg@tds.net or telephone at (843)887-3323